



Canary Photobooths

RISK ASSESSMENT

Hazard	Who is at risk?	What is the risk?	Existing Control Measures	Risk Rating
Loading, handling and transportation of equipment	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	Manual Handling, Injuries, Back Injuries, Hernia, Strains and Sprains from Transporting and moving equipment from transportation to the place in which the equipment is to be erected and dismantled at the end of the event.	<ul style="list-style-type: none"> - All equipment must be handled in correct manner. - Manual handling should be reduced to a minimum by using available trolleys - Ramps / lifts to be used where required and available. - Where required multiple persons must handle equipment. - Individual persons should not undertake anything that puts themselves or anyone else at risk. 	Low
Installation and operation of equipment on site	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	Injury to Booth attendant, Spectator or Participants. Damage to venue	<ul style="list-style-type: none"> - The Booth attendant must have unhindered clear access to the setup area. - The set up area must be level and free from any rubbish, sharp objects, debris etc. - The equipment is inspected before during installation to ensure it is free from any damage. - The equipment should be set up away from any sources or areas of water. 	Low
Electricity and cabling	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Booth attendant, Spectator or Participants 	<ul style="list-style-type: none"> - Item requires access to 13 amp plug socket. - Power source should be no further than 10m away from equipment. - All cabling to be covered where required and routed away from walkways etc. - All electrical components have been PAT tested and regularly inspected for wear and tear 	low
Unruly Behaviour	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Booth attendant, Spectator or Participants 	<ul style="list-style-type: none"> - Should any participant appear to be under the influence of alcohol / drugs to the extent where they are posing a risk to the Booth attendant and participants, the Booth attendant will close the equipment and seek assistance from the event manager. 	Medium
Unaccompanied Children	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Booth attendant, Spectator or Participants 	<ul style="list-style-type: none"> - Children should be supervised by an adult at all times. 	Medium
Injury through lack of supervision	<ul style="list-style-type: none"> - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Spectator - Participants 	<ul style="list-style-type: none"> - At least one trained attendant will be with the equipment at all times. 	low

Photobooth falling over.	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Spectator - Participants 	<ul style="list-style-type: none"> - The equipment is designed to not topple unless considerable force is used. - The ground should be level to prevent toppling. 	low
Falling or tripping over props.	<ul style="list-style-type: none"> - Booth attendant - Spectator - Participants 	<ul style="list-style-type: none"> - Injury to Spectator - Participants 	<ul style="list-style-type: none"> - Encourage guests to place props back in the box to reduce the chance of tipping. - The attendant should remove any props that pose a trip hazard before allowing more guests in. 	Medium
Falling through the backdrop	<ul style="list-style-type: none"> - Participants 	<ul style="list-style-type: none"> - Injury to participants 	<ul style="list-style-type: none"> - Use signage to warn guests not to lean on the backdrop. - The attendant should advise guests not to lean on the backdrop. 	Medium

